

NATIONAL UNIVERSITY OF MODERN LANGUAGES RAWALPINDI BRANCH

JOB OPPORTUNITIES

National University of Modern Languages requires the services of the following for NUML Rawalpindi Branch on contract basis:-

Position	Minimum Qualification and Experience
LDC	Minimum Intermediate with typing speed of 30 wpm. Preference
	will be given to:-
	• Experience of working in University or Educational Institutions.
	• Proficiency in computer handling especially MS Office.
Security Guard	Literate with relevant experience.
	• Physically fit: Age Not more than 45 years.
	• Retired Armed Forces personal may also apply
Sanitary Worker	Literate with some experience.

CONDITIONS

- 1. Interested candidates may apply on prescribed application form alongwith detailed CV and attested photocopies of all educational documents, professional experience certificates, copy of CNIC and two recent photographs should be submitted with application. Application complete in all respect should be sent through courier to **Assistant Director Administration**, **NUML Rawalpindi Branch**, **Khadim Hussain Road**, **Lalkurti**, **Rawalpindi**.
- 2. Job Application Form can be downloaded from https://numl.edu.pk/jobs/all
- 3. Application must reach NUML Rawalpindi Branch by 08-10-2025
- 4. Incomplete applications or applications submitted by hand/email or received after due date will not be entertained.
- 5. Decision of the University shall remain final in all cases and only Shortlisted Candidates will be called for test/interviews.
- 6. No TA/DA is admissible.

NUML Rawalpindi Tele: 051-5794512 051-5522469